



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Salisbury International Arts Festival		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Devizes White Horse Community Project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The lighting of Devizes white horse is a community project between Salisbury International Arts Festival (SIAF), Pa-Boom and Dave Buxton of Devizes Carnival. Working with local artists, local school groups and community groups will take part in free lantern making workshops which will then form a large procession lighting the way up to the white horse and will complete the evening of events by using the lanterns to illuminate the white horse in its entirety. It will enable the local community to celebrate a very special local icon in a high-profile event.		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Devizes Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date Oct 2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date May 2011	No <input type="checkbox"/>

Where will your project take place?	The Devizes White Horse and in the local community
When will your project take place?	30 June - 1 July 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	SIAF is recognised as being of significant importance to the region for delivering unique events in unique locations. The Festival aims to develop its audiences and partners within the region and is already working in partnership with other towns in the county. The need for the project has come about through discussions over the last year with the local community and artists about the importance of the Wiltshire white horses and how their landscape has not been valued, celebrated and promoted enough in recent years. The local farmers are keen to share their land with the wider community and local groups, and it will give young and old in the community an opportunity to work together with partners and establish new links for the future. The project will promote tourism in Devizes in partnership with Visit Wiltshire and Natural England and will be trailed as a major event in the 2012 Festival brochure (80,000 copies) and on all partner websites.
How many people will benefit from your project?	700-1000
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Support local distinctiveness; develop community pride/ encourage young people to think about how they can improve things for themselves and others. pg4/17
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Any other information about your project.

Currently SIAF will be lighting up at least 2 of the white horses but the aspiration is to light up all 8. This project is dependent on communities hosting events around the illumination of the horses and volunteering to enable the project to take place successfully, and we have secured clear support for the project in Devizes from the community. The Festival has also commissioned a poem about the White Horses from Carol Ann Duffy, Poet Laureate, and this has been published in her latest book. This event brings communities together to work and celebrate their landscape, from farmers who own the land to community musicians, walkers, artists and lantern makers who will come together to make a unique event. It will build a good legacy of new contacts for the community to continue working together in the future and establish a relationship with SIAF to also continue working in partnership for the future.

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="7"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Milestones and outcomes for this project will be identified at the beginning. We will measure progress against these and evaluate the project through participation numbers, audience and participation feedback, project partners feedback, media coverage and documenting the event through photographs. An evaluation report will be produced at the end of the project based on information we gather.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Roundway Parish Council

3,000

Waiting to hear

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Pewsey</p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>		

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2010	Month: July	Year: 2010
A - Total income:	£939,531	
B - Minus total expenditure:	£939,309	
Surplus/deficit for year: (A minus B)	£222	
Free reserves currently held:	£20,432	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
W/shops - 2 x artists x 8 days	£3,700	Own fundraising/reserves		£
Accommodation	£170			£
Materials	£2,400	Parish/town council		£
Eye lantern	£500	Roundway Parish Council	P	£3,000
Storage and workshop space	£750	Trusts/foundations		£
Co-ordination of workshops	£1,250			£
	£	In kind		£
	£	SIAF staff costs	C	£1,250
	£	Other		£
	£	Storage and workshop space- SIAF	p	£750
	£			£
	£			£
Total Project Expenditure	£8,770	Total Project Income		£5,000

Total project income B	£5,000
Total project expenditure A	£8,770
Project shortfall A – B	£3,770
Grant sought from Wiltshire Council Area Board	£3,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 28/10/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)